



# TONBRIDGE & MALLING BOROUGH COUNCIL

## EXECUTIVE SERVICES

---

### Chief Executive

Julie Beilby BSc (Hons) MBA

Gibson Building  
Gibson Drive  
Kings Hill, West Malling  
Kent ME19 4LZ  
West Malling (01732) 844522

---

**NB - This agenda contains proposals, recommendations and options. These do not represent Council policy or decisions until they have received proper consideration through the full decision making process.**

Contact: Committee Services  
[committee.services@tmbc.gov.uk](mailto:committee.services@tmbc.gov.uk)

24 August 2017

To: MEMBERS OF THE AUDIT COMMITTEE  
(Copies to all Members of the Council)

Dear Sir/Madam

Your attendance is requested at a meeting of the Audit Committee to be held in the Civic Suite, Gibson Building, Kings Hill, West Malling on Monday, 4th September, 2017 commencing at 7.30 pm

Yours faithfully

JULIE BEILBY

Chief Executive

## A G E N D A

### PART 1 - PUBLIC

- |    |                          |       |
|----|--------------------------|-------|
| 1. | Apologies for absence    | 5 - 6 |
| 2. | Declarations of interest | 7 - 8 |

3. Minutes 9 - 14

To confirm as a correct record the Minutes of the meeting of Audit Committee held on 3 July 2017

**Matters for Recommendation to the Cabinet**

4. Strategic Risk Register 15 - 20  
5. Treasury Management Update and Mid-Year Review 21 - 38

**Decisions to be taken under Delegated Powers**

6. External Auditors Report on Outcome of Audit of Statement of Accounts 2016/17 39 - 76  
7. Consultation on Auditor Appointment from 2018/19 77 - 82

**Matters submitted for Information**

8. Internal Audit and Counter Fraud Update 83 - 104  
9. Urgent Items 105 - 106

Any other items which the Chairman decides are urgent due to special circumstances and of which notice has been given to the Chief Executive.

**Matters for consideration in Private**

10. Exclusion of Press and Public 107 - 108

The Chairman to move that the press and public be excluded from the remainder of the meeting during consideration of any items the publication of which would disclose exempt information.

**PART 2 - PRIVATE**

**Matters submitted for Information**

11. Insurance Claims History: April - July 2017 109 - 112  
LGA 1972 Sch 12A Paragraph 3 – Financial or business affairs of any particular person  
12. Urgent Items 113 - 114

Any other items which the Chairman decides are urgent due to special circumstances and of which notice has been given to the Chief Executive.

## **MEMBERSHIP**

Cllr V M C Branson (Chairman)  
Cllr M C Base (Vice-Chairman)

Cllr T Bishop  
Cllr T Edmondston-Low  
Cllr B T M Elks  
Cllr S R J Jessel

Cllr Mrs F A Kemp  
Cllr S C Perry  
Cllr B W Walker